



UNITED STATES MARINE CORPS
6TH AIR NAVAL GUNFIRE LIAISON COMPANY
FORCE HEADQUARTERS GROUP
BUILDING 9690 NORTH L STREET STOP 105
JOINT BASE LEWIS MCCHORD WASHINGTON 98433-9500

IN REPLY REFER TO:
1000-34
S-1

From: _____
(RANK FIRST NAME MIDDLE INITIAL LAST NAME EDIPI/MOS USMCR) CONTACT NUMBER
To: Commanding Officer, 6th Air Naval Gunfire Liaison Company
Subj: RESCHEDULED INACTIVE DUTY TRAINING REQUEST
Ref: (a) MCO 1001R.1L W/ Ch. 1
(b) Company Policy Regarding Drill Periods and Scheduling Requirements

1. Pursuant to the references, a Rescheduled Inactive Duty Training (RIDT) period is a period of training performed on dates other than those scheduled for Inactive Duty Training (IDT). Marines who do not perform the RIDT on the date scheduled will be reported as Unexcused Absence (UA), recorded in the Electronic Service Record, and will be required to make up the scheduled drill period(s) without pay.

2. Pursuant to the references, it is requested that I may be absent from the scheduled IDT period on:

- | | |
|--|--|
| 1. _____ (Date) / _____ (Number of Drills) | 4. _____ (Date) / _____ (Number of Drills) |
| 2. _____ (Date) / _____ (Number of Drills) | 5. _____ (Date) / _____ (Number of Drills) |
| 3. _____ (Date) / _____ (Number of Drills) | 6. _____ (Date) / _____ (Number of Drills) |

a. The reason for my request is: _____.

3. Pursuant to the references, it is requested that I may be able to perform an RIDT period on:

- | | |
|--|--|
| 1. _____ (Date) / _____ (Number of Drills) | 4. _____ (Date) / _____ (Number of Drills) |
| 2. _____ (Date) / _____ (Number of Drills) | 5. _____ (Date) / _____ (Number of Drills) |
| 3. _____ (Date) / _____ (Number of Drills) | 6. _____ (Date) / _____ (Number of Drills) |

4. I ☐ will / ☐ will not require commercial billeting. If I live outside the reasonable commuting distance from the Home Training Center, Joint Base Lewis-Mchord, and I require billeting, I understand that if I fail to use billeting due to my own negligence or communication, I will be held responsible for any room cost incurred by the U.S. Government.

1. _____ (Check in Date)
2. _____ (Check out Date)

5. I understand that I must sign the muster logbook located in S-1 for the date(s) and time(s) specified per my approved request.

Signature of Marine

Platoon Sergeant: ☐ Recommended / ☐ Not recommended _____ Date: _____
Officer in Charge: ☐ Recommended / ☐ Not recommended _____ Date: _____

1000-34
CO

FIRST ENDORSEMENT

From: Commanding Officer, 6th Air Naval Gunfire Liaison Company
To: _____
(RANK FIRST NAME MIDDLE INITIAL LAST NAME EDIPI/MOS USMCR)

Subj: RESCHEDULED INACTIVE DUTY TRAINING REQUEST

1. Returned. ☐ Approved. / ☐ Disapproved.

I. R. LOPEZ
By direction